



HALAL DEVELOPMENT INSTITUTE OF THE PHILIPPINES (HDIP)

Document Checklist

Company			
Address			
Contact Person			
Date		Contact Nos.	
DOCUMENTS TO BE SUBMITTED		CONFORMITY	REMARKS
1.	Bus. Permit		
2.	License to Operate		
3.	Mayor’s Permit		
4.	Brgy. Permit		
5.	FDA CPR of the Products		
6.	DTI-License		
7.	Sanitary Permit		
8.	Fire Clearance Certificate		
9.	Environment Certificate- DENR		
10.	GMP, HACCP, ISO Certificate (if any)		
11.	Packaging Halal Certificate		
12.	Warehouse Halal Certificate		
13.	Matrix’s of Raw mats		
14.	Halal Certificate of Raw mats		
15.	Submission of previous Halal Certificate from HDIP		

All concern documents are requirements for Halal Certification and must be submitted immediately to HDIP IN SOFT COPY